



Southern Rover Owners Club Ltd. – Club Rules

These Rules are in place to give a framework as to how the Club should be managed and so that everyone can see how things should be done. As with any set of Rules or Procedure, they should be there to assist, not hinder. The most up to date version of these rules will be those published on the Club website, www.sroc.co.uk.

The only way that a Rule can be changed is by proposing a Resolution at the Annual General Meeting, held in March each year, as per club Rule 23. The Proposal must be a specific statement saying how the new rule should read. The proposal can be either for a new rule or an amendment to an existing one. It should be signed by the Proposer and also by a second member, the Seconder. The Proposer and Seconder must both be members of the Club. The Proposal must be submitted to the Secretary within fourteen days of the Annual General Meeting. Additionally the committee may submit a Proposal. At the AGM, the proposal will be read out and the all members are invited to vote, either in person or by proxy, as to whether the proposal should be accepted. Before the vote, it is likely that the Membership will wish to discuss the proposal so that they fully understand what it is they are voting for. A Proposal can only be accepted as a Resolution and voted on if it is submitted in its entirety to the Secretary, it can not be changed or modified in any way at the AGM.

Between the fourteen day deadline and the AGM, a Committee meeting will take place. At this meeting any proposals received by the Secretary are brought up and the Committee may make a recommendation that the Proposal is either accepted by the AGM, or not. It may be that a member submits a Proposal to the Secretary and that the committee may see a problem with it. In this case, the committee may make a second Proposal, that covers the original, but taking into account the loophole. In these cases the member will have the problem area explained and why the Committee have taken the action they have. At this point the Proposer may decide to withdraw the proposal to allow the alternative proposal clear passage to the AGM. However, should the member wish, the original Proposal will have to stand. The Committee has no right of veto over any Proposal.

Once a Proposal has been accepted by the AGM, it is effective immediately and will be published in the Rule Book at the first available opportunity. If the AGM votes to change the Membership Subscription Fee's, this change can not be implemented until the 1st January the following year.

Towards the end of this section there is a description of how an AGM is run.

Southern Rover Owners Club Ltd

Limited by Guarantee and Registered in England no. 1829359



Recognised
Club



RULES OF THE CLUB

The Club became a Limited Company in July 1984 and pursuant to Article 76 of the Memorandum and Articles of Association the Directors made the Club Rules, which were ratified at the 1985 Annual General Meeting.

Amendments made to those original rules were ratified by subsequent Annual General Meetings and the following rules became effective from the March 1999 AGM.

All previous Rules are hereby superseded.

1. NAME

The name of the club shall be “The Southern Rover Owners’ Club Limited” hereinafter referred to as “The Club”.

2. OBJECTS

- a. To further interest in motoring, motor sport and caravanning.
- b. To provide members with information, advice and assistance on matters connected with motoring and caravanning.
- c. To promote competitions for Land Rovers, Range Rovers and Rover Cars in accordance with the requirements of Motorsport UK, to promote events with other motoring Clubs and invite other Clubs to participate at selected events throughout the year.
- d. To arrange caravan rallies, tours, lectures, discussions, social and other meetings.
- e. To afford members such benefits and privileges as it may be possible to arrange.

3. ELIGIBILITY OF MEMBERSHIP

Subject to the definition of classes of membership contained in Rule 14, ladies, gentlemen and children of not less than 8 years of age are eligible for membership.

4. MEMBERSHIP AND REGISTRATION

The Club shall be a member of the Association of Land Rover Clubs Limited and registered with Motorsport UK.

5. MANAGEMENT

The Authority and responsibility for the transaction of the business of the Club and for its management is vested in the Committee, who in addition to the powers and authorities of the Articles of Association and those Rules expressly conferred on them, may exercise all powers and do all acts in furtherance of the objectives for which the Club is established, other than those expressly directed or required to be exercised or done by the Club in General Meetings.

6. ELECTION OF COMMITTEE, OFFICERS AND AUDITOR

The Treasurer, any required Auditor, Chairman and Committee, excluding the Secretary are elected at an Annual General Meeting and subject to termination of office, shall remain in office until their successors are appointed at the next Annual General Meeting. Nominations for election to the Committee must be received by the Secretary at least four days before the Annual General Meeting, in writing and signed by the proposer and nominee. The Committee appoints a Chief Scrutineer who is an ex-officio member of the Committee, and is responsible to it for the inspection of vehicles participating in competitive events promoted by the Club. Retiring officers and other members of the Committee are eligible for re-election, with the exception of the Chairman, who can be elected for a maximum term of three years, and is not eligible for re-election as Chairman for three years thereafter. The Committee consists of not less than ten and not more than sixteen members, excluding the Treasurer and Secretary who are ex-officio members. The Committee has the power to co-opt other members, as it deems necessary.

7. ELECTION OF DIRECTORS AND SECRETARY

The Committee elects from its members a Board of Directors, which consists of not less than seven members. The Secretary is appointed by the Board of Directors and is subject to the agreement of the Committee.

8. MEETINGS OF THE COMMITTEE AND THE DIRECTORS

The Committee meets when summoned by the Secretary who convenes meetings on a regular basis, or at the request of the Chairman or a member of the Committee. The Committee has the power to appoint a Sub-Committee of not less than three persons to meet on its behalf. One half of the Committee forms a quorum. The Directors meet on an ad-hoc basis as determined by the

Committee and five Directors form a quorum. Some matters discussed at meetings may remain confidential providing it is agreed by all those present.

9. ABSENCE FROM THE COMMITTEE

Any member of the Committee who is absent without apology from three consecutive meetings, will be deemed to have resigned from the committee.

10. DUTIES OF THE SECRETARY

It is the duty of the Secretary to attend, in person or by deputy, all General Meetings of the Club, all Committee Meetings and all meetings of the Board of Directors, and to take minutes of the proceedings. Such minutes to be recorded and presented for confirmation at the following meeting.

11. BANKING

All monies of the Club will be banked by the Treasurer in the name of the Club.

All payments from Club funds will be recorded by the Treasurer and made with the agreement of the Committee.

12. ELECTION OF MEMBERS

Any candidate for membership of the Club may be afforded membership of the Club on a probationary basis, thereby allowing them to compete at events, providing it is agreed by a Sub-Committee of not less than three Committee members, and that the annual membership and entry fees are paid in cash or by cheque with a valid cheque guarantee card. The status of membership is on a probationary basis and is not valid for “Rallying” purposes. Final election of candidates is at the discretion of the Committee. A vote of one third against any application for membership will exclude a candidate from membership of the Club.

13. VOTING AT COMMITTEE AND DIRECTORS’ MEETINGS

Every eligible member at a meeting of the Committee or of the Directors is entitled to exercise one vote, with the exception of the Chairman who will exercise the right of a second or casting vote in the event of an equality of votes. The Committee may vote by ballot if any member present so demands.

14. SUBSCRIPTIONS AND MEMBERSHIP

a. The Committee recommends any change to the annual subscription prior to the AGM and the sum adopted at that meeting will be recorded in the minutes. When the ALRC Levy is added, the combined total may be rounded up or down to the nearest pound at the committee’s discretion.

b. There are four classes of membership as detailed below :-

- i. Full Membership
- ii. Junior Membership
- iii. Family Membership
- iv. Affinity Membership
- v. (a) Honorary Membership
(b) Honorary Life Membership

A Junior Member is a younger relation of a Full member aged between eight and 16 years inclusive that may wish to compete.

A Family Member is defined as a relation (including common-law) living at the same address as a Full Member or an Honorary Member. Family Members may participate in competitive events.

Affinity Members are members of an Affinity Group as recognized at the discretion of the committee. The Affinity Group will identify an Affinity Group Leader who will be required to be a Full Member of the club and who will be responsible for their Affinity Members. Affinity Members can compete in events but do not have the right to nominate or be elected as Officers or Directors of the Club. A maximum of 10% of the total Club membership can be Affinity Members. Affinity Membership is only available to persons between the ages of 13 & 20 inclusive (they can remain as Affinity Members for the balance of the year they become 20 years of age).

Honorary and Honorary Life Members are elected directly by the Committee. They are not required to make an application to join the Club, unless they wish to take part in events, and they pay no annual subscriptions. In the case of an Honorary Member, his or her membership is

reviewed annually by the Committee, and a membership card is issued as for a Full Member. In the case of an Honorary Life Member, his or her membership is not subject to review and a Full Membership card is issued in perpetuity. Honorary and Honorary Life Members may participate in competitive events. Serving committee members can not be made Honorary or Honorary Life members.

- c. Members joining between 15th November and 31st December pay the full annual subscription rate for membership to the end of the following year. These dates may be varied at the discretion of the committee to accommodate any Promotional events that may be organised in any given year.
- d. The name and address of every candidate for membership of the Club must be recorded on an application form.

15. PAYMENT OF SUBSCRIPTION

Subscriptions are due for payment on the 1st January.

16. NEW MEMBERS

- a. A joining fee as agreed at an AGM is paid by new Members in addition to their first subscription.
- b. A Member whose membership lapses for a period exceeding 2 months will be treated as a new member when re-applying for membership.

17. NON-PAYMENT

Any Member of the Club who has not paid their subscription within two clear months of the date on which it became due shall cease to be a Member. No Member whose subscription is in arrears shall be eligible to take part in competitive events promoted by the Club under the general competition Rules of Motorsport UK.

18. RESIGNATION

Any Member wishing to resign their membership must give notice in writing to the Secretary, or Membership Secretary. Any person ceasing to be a Member of the Club, ceases to have a claim upon the property of the Club, or enjoy any of the privileges of membership, but he or she shall remain liable for the payment of any debts due to the Club from him or her subject to Rule 33 of the Club Rules.

19. USE OF CLUB NAME AND ADDRESS

A Member must not give the name or address of the Club for any trade, advertising or business purpose or in connection with any legal proceedings.

20. DISCIPLINARY PROCEDURE

If any Member brings the Club into disrepute or their behaviour is deemed unacceptable they may be sanctioned in accordance with the following procedure:-

The Member's behaviour will be discussed at a committee meeting and if deemed necessary they will be invited in writing by the Secretary to attend a meeting of the committee, giving not less than seven days notice. This invitation will outline why they are being asked to attend a meeting, will advise if this meeting is to be held remotely or in person and specify a date by which a reply must be received.

If the Member chooses not to attend the meeting may carry on in absentia.

After due consideration, should the Member be found guilty of the allegation(s), they will be immediately suspended from the club. The committee will then meet within four weeks to decide upon any sanction which may be; continued suspension from the club for a period of time, a fine or immediate exclusion from the club. Any committee vote in this matter must be by a two thirds majority. The Secretary will confirm this decision to the Member in writing.

A Member may, within seven days of the notice of expulsion, appeal against the decision of the Committee, which will be considered by the committee.

21. THE ANNUAL GENERAL MEETING (AGM)

The AGM of the Club is held in March each year at a date and time agreed by the Committee.

The AGM shall: -

- a. Receive a report on the activities of the Club during the said year.
- b. Receive a full statement of accounts, duly audited, for the said year ending 31st December.
- c. Elect the Committee.

- d. Elect the Chairman.
- e. Elect the Treasurer.
- f. Elect the Auditor.
- g. Settle any remuneration for Officers of the Club.
- h. Decide on any Resolution duly submitted to the meeting.

All Members must be given a minimum of twenty-one day's notice of all General Meetings, however the non-receipt of such notice does not invalidate the meeting.

22. EXTRAORDINARY / SPECIAL GENERAL MEETING (EGM/SGM)

An EGM or SGM may be convened at the direction of the Directors or the Committee.

An EGM can also be convened by written request to the Secretary, stating the business for which the meeting is required and signed by a minimum of twelve Members. If the request is not agreed within twenty-one days, the said twelve Members may convene the meeting. Fifteen Members form a quorum.

23. GENERAL MEETING AGENDA

When Members wish to include a matter for discussion at a General Meeting, the text of the matter must be signed by a minimum of two Members and received by the Secretary at least fourteen days before the meeting.

A copy of the agenda will be sent to each Member at least five days prior to the meeting, however the non-receipt of such notice does not invalidate the meeting.

No business not included on the agenda will be discussed unless every Member present is in agreement.

No business not included on the agenda can become a Resolution.

24. VOTING

Every eligible Member present at a General Meeting is entitled to exercise one vote, the Chairman will, if required, exercise his right to the casting vote in accordance with Rule 13.

At all General Meetings a majority of votes decides a Resolution. At a General Meeting the Chairman or any twelve Members may demand a poll, at which time the proposal will be adjourned to a postal vote for Resolution. The result of a poll will be presented at a General Meeting convened for that purpose.

25. RIGHT TO BE PRESENT

All Members who present a valid Club membership card are eligible to vote at a General Meeting.

26. OBSERVANCE AND INTERPRETATION OF RULES

Every Member agrees to abide by the Rules of the Club, and to accept any decision made by the Committee in cases of dispute or interpretation of the rules.

27. ALTERATION OF THE RULES

The Directors of the Club may make alterations to these rules with the agreement of the Committee. Any alteration would be: -

- a. Discussed and ratified at a General Meeting.
- b. Forwarded to the Secretary of the Association of Land Rover Clubs Ltd.
- c. Consistent with the Articles of Association of the Company.

28. EVENTS

All competitive events promoted by the Club will be held under the General Rules of Motorsport UK. Any Member convicted of an offence arising out of his or her being in charge of a motor vehicle in any Club event, or on Club business is liable to expulsion from the Club in accordance with Rule 20.

29. CARAVAN RULES

Caravan Rallies are promoted with prior authority of Association of Land Rover Clubs Ltd.

30. COPIES OF THE RULES

The Club rules will be published on the Club website. Any member requiring a paper copy of the rules can request them from the Membership Secretary, providing a stamped addressed envelope.

31. BADGES

A Club badge will be of an approved design.

32. DISSOLUTION

The Club may be dissolved by a Special General Meeting.

33. WINDING UP OF THE CLUB

Every Member of the Club, while he or she is a member or within one year afterwards, undertakes to contribute to the funds of the Club for the payment of debts and liabilities contracted by the Club before being wound up. This includes the costs of being wound up. This sum will not exceed five pounds (£5.00).

All Members give this assurance on becoming a Member and on subsequent renewals by signing an Application for Membership or Membership Renewal Form.

34. SAFEGUARDING

Members agree to abide by the ALRC Safeguarding Policy.

35. SOCIAL MEDIA POLICY

Members agree to abide by the Club Social Media Policy.

36. PRIVACY POLICY

Members agree to abide by the Club Privacy Policy.

-- Club Rules End --

What happens at the Annual General Meeting

Being a Limited Company, the Club is required to hold an Annual General Meeting where the official business of the club is carried out, as required under Company Law. This includes the election of the committee along with some of the officials of the Club, a review of the accounts for the previous year, any rule changes or resolutions are voted on, along with “Any Other Business” the members may wish to discuss. Once the formal Companies House requirement and the official business of the Club have been dealt with, the Prize Giving of the Annual Awards takes place.

Below is a general outline of how the AGM is run.

Action	By
Meeting opens	Chairman.
Apologies for Absence	
Directors Report	Company Secretary
Treasures Report	Treasurer
Outgoing Committee Stands down	Chairman
Re-elect existing committee members staying on (May be done en bloc, if no objections)	Vote from the Floor
Elect any new committee members	Vote from the Floor
Appoint the Company Secretary	Vote from the Directors of the Club
Elect the Officers of the club	Vote from the Floor or new committee
Announce Club President	Previously agreed by outgoing Committee
Any other Agenda items	Vote from the Floor
Matters Notified to Secretary (Rule 23)	Vote from the Floor
Any Other Business	Can not be voted - discussion only
Meeting Closed	Chairman
Prize giving.	President

Caravan, Tent and Event Site Rules

General

1. These Rules are supplementary to the obligation which all Members undertake on joining a member Club of the ALRC, and which includes observance of the Country Code.
2. It must be noted that a Member is responsible for the actions and behaviour of any guests or friends he or she has at a site.

Admittance to Site

3. Only a caravan / tent being used by a member of the ALRC will be admitted to the site.
4. A Member must produce his or her current Membership Card on arrival and at any other time at the request of an official.
5. On arrival, it is the responsibility of the Member to report to the Rally Officer, who will be clearly identified, in order to pay the requisite site fees and agree pitching instructions.

The Pitch

6. Caravans and tents must be pitched at a minimum space of 20 feet apart and in position agreed with the Rally Officer.
7. The pitch must be kept tidy and left clean on vacating the site.
8. No holes, pits or drainage channels are to be dug on the Rally Site without the express consent of the Rally officer.

Sanitation

9. Properly constructed toilet tents may be erected.
10. The contents of chemical toilets must only be disposed of at the disposal point provided.
11. Members may only use Formaldehyde based chemical fluids. Under no circumstances may coal tar / phenol or caustic based fluids be used.
12. A suitable receptacle, which must not be allowed to overflow, should be used for the collection of waste water, and emptied around hedges etc. away from the Rally Field.

Rubbish

13. All rubbish must be collected and removed from site when leaving the Rally.

Vehicles

14. Vehicles must not be driven unnecessarily on Rally or Event Sites, and must not be driven at speeds in excess of 5 m.p.h.
15. Only a person who holds a current Full Driving Licence may drive on Rally or Event Sites. Learner and unlicensed drivers are not permitted to drive on the site. Mechanically powered, passenger carrying model, toy or miniature vehicles may not be used on Rally or Event Sites.
16. Motor Cycles may not be ridden at any Club Rally or Event.
17. Refuelling and maintenance may only be carried out in designated areas and must not foul the site.

Trading

18. Trading is not allowed on the Rally Site except as authorised by the Committee.

Fire Safety

19. Open fires must not be lit on the Rally Site. Barbecues must be agreed with the Rally Officer and sited safely away from caravans, awnings and tents.
20. Everyone on a Rally Site should acquaint themselves with any special safety precautions against fire and the location of fire-points / fire extinguishers.
21. Caravan and tent owners are advised to have a fire extinguisher.

Dogs

22. Dogs must be kept under control and on a lead not exceeding 10ft when on any part of a Rally or Event Site. They must not be allowed to foul the Rally Field or chase farm animals.

Noise

23. Musical instruments, radio, television or other entertainment equipment must not inconvenience other people on Site.
24. Generators must be adequately silenced, not cause annoyance to other people and must be refuelled with caution.

25. Generators should not be run between the hours 2300 and 0700 without the express permission of the Rally Officer.

Games

26. Flying kites and model aircraft as well as ball games are not permitted close to caravans or tents. In accordance with Motorsport UK, passenger carrying, mechanically powered toy vehicles are not permitted to be used on site. (see rule 15)

27. Catapults and air guns or firearms are not permitted at any Rally or Event.

Management

28. Authority for conduct on a Rally Site is vested in the Rally Officer, who is in sole charge and is responsible to the Committee.

29. Any person in breach of the Rules may be asked to leave the Rally Site by the Rally Officer, who must report such matters to the Committee.

30. The Authority for conduct on an Event site is vested in the Clerk of Course.

31. The Association of Land Rover Clubs and the Southern Rover Owners' Club Ltd or their Officials will accept no liability for any accident, injury, loss or damage, howsoever caused, to persons or property occupying or using any part of a Rally or Event Site.

-- Club Caravan, Tent and Event Site Rules End --